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Education

BA in Professional Writing and Information Design

Cedarville University

Anticipated Graduation: May 2021

Minor: Bible; GPA: 3.9

Volunteer Experience

Christian Home Educators of Cincinnati - Intern

June 2019 - Present

- Redesigned the non-profit's website through WordPress to make it more user friendly
- Created tutorials and wrote instructions to help members navigate the new site
- Conducted and filmed interviews to create promotional videos to market the organization's unique community

The Hands of Hope Foundation - Media Director

May 2018 - Present

- Managed a team of writers and social media coordinators seeking to promote the organization's mission through print and web materials
- Re-designed company logo to better represent their vision
- Helped lead training for the organization's new volunteers

Society of Professional Writing - Secretary

August 2019 - Present

- Send out weekly emails reminding members of upcoming events
- Design graphics for each event to promote on our social media platforms
- Attend monthly meetings with the committee to plan events, trips, and fundraising

Leadership Experience

Antioch - Media & Production Intern

August 2019 - Present

- Created sermon slides in ProPresenter each week
- Prepared stage and sound checked the band each Sunday
- Recorded sermon, uploaded it to the church's WordPress site, and posted sermon on Facebook

Zipline Tour Guide

Summer 2019

- Coordinated group tours that ranged from 2 - 60 people
- Provided high quality customer service to each guest